



## Registration, Fees, Conditions for Parents & Tots

### Registration

No pre-registration is needed to attend your first Parents & Tots session. If you decide to join the group then you are expected to pay for a whole term's sessions (pro rata if you join mid-term) in advance.

There will be no limit placed on the number of parents and children attending a group. The group meets on alternate Thursdays during term-time from 09:15 - 11:15, for exact dates each term please consult our calendar - [www.esp-bern.ch/calendar](http://www.esp-bern.ch/calendar)

### Fees

The **ESP** is a non-profit making association. All income is used for teaching materials, staff costs and for renting the premises.

Parents from the Parents & Tots group may join the **ESP** association if they wish, at a cost of Fr15 per year, but there is no obligation to do so. Parents may only vote at the **ESP** AGM if they have paid their membership dues before the date of the AGM.

The fees for the whole term should be paid in advance. The fees depend on the number of sessions per term and are priced at approximately Fr12 per session.

### General Information and Conditions

A snack and a drink are provided during each session, birthday children are very welcome to bring a cake to celebrate their special day. Parents should bring their child's bottles/training cups/beakers to the **ESP** if the child cannot yet drink out of an open beaker.

Please provide slippers for your children to wear in the classrooms - painting overalls are supplied by the **ESP**.

Parents are responsible for their own children at all times and must remain on the **ESP** premises at all times.

Parents are encouraged to join in with any group activity.

Parents are responsible for changing their own child's nappy/diaper. The **ESP** will provide a changing mat for this purpose.

All attendees of the Parents & Tots group must be fully insured against accidents and third party liability.

The **ESP** reserves the right to ask the parent of any child disrupting the group to cease attending the Parents & Tots group on a temporary or even permanent basis.